

**Orlando Section**

**Executive Committee Meeting**

**August 9, 2016**

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| **EXCOM Meeting Dates for 2016** |
| JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
| 12 | 9 | 1 | 12 | 10 | 14 | NM | 9 | 13 | 4 | 8 | 13 |

**Chair Call To Order -** Ravi Rajaravivarma at 19:00

**ExCom Member Attendees:** Lynn Guthrie, Ravi Rajaravivarma, Joseph Lias, Mike Orlovsky, Scott Clary, Donghui Wu, David Flinchbaugh

**Location:** DeVry University – Room 100 - 7352 GreenBriar Pkwy, Orlando, FL, 32819.

**Proxy Notifications**: Jorge Medina presented proxies to the Chair.

**Meeting Agenda**

Welcome vrajaravivarma@valenciacollege.edu Ravi Rajaravivarma

* The next meeting will be held Sept 13, 2016 Tuesday @ 6:30 PM at UCF, Harris Engineering Corporation (HEC) building, Room 101.
* Acknowledged proxy notifications.

Vice Chair – Open Items to be discussed lynguthre@ieee.org Lynn Guthrie

* Section awards & banquet night – October 22nd at Valencia College – Building 8. Planned speaker will be Butch Chadwell.

Secretary – Minutes Review JLias@ThorntonandLias.com Joseph Lias

* **Note:** Please provide monthly meeting reports via email no later than 1 week after the meeting. Otherwise the report will not get in the meeting notes for that month.
* July meeting minutes were reviewed, discussed and unanimously accepted with changes. Scott Clary made the motion and Lynn Guthrie 2nd .
* Acknowledged Chapter website pages needs updating and will work with Jorge Medina on the issue.

Treasurer cnergard@ieee.org Chris Nergard

**August** **Financial Report:**

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| --- | --- |
| **IEEE CBRS Checking and Savings Account** |   |
| IEEE CBRS Checking Account |   |   |
| Opening Balance | Aug.1, 2016 | $24,128.02 |
| Interest Income | Aug. 2016 | $5.94 |
| Checks Paid Out | Aug. 2016 | $692.36 |
| Credit Card Transactions | Aug. 2016 | $0.00 |
| IEEE Transfer |  | $0.00 |
| **Closing Balance** | July 31, 2016 | $23,441.60 |
| **Long Term Savings** | July 31, 2016 | $125,799.50 |

**CHAPTER REPORTS**

**AESS** (Aerospace and Electronics Systems ) **Chris Geiger**

**No update reported.**

**AP/MTT** (Antennas & Propagation/Microwave Theory & Techniques) **Michael Trampler**

**No update reported.**

**TEMS** **Mike Orlovsky**

Chapter will be scheduling two technical meetings to occur in the Fall 2016 timeframe. Preference is one in September and one in October. Desire will be to use room at Valencia College or DeVry University. TEMS makes several video tutorials available that would be of interest to the local IEEE section.

**C** (Computer) **Sumit Jha**

**No update reported.**

**CSP** (Communications/Signal Processing) **Lynn Guthrie**

**No update reported.**

**CPMT** (Components, Packaging, Manufacturing Technology) **Scott Clary**

The 2016 International Science and Engineering Fair (ISEF) was held on May 8 – 13, 2016 in Phoenix, AZ. Approximately 1,700 high school students from more 75 countries, regions, and territories were awarded the opportunity to showcase their independent research and compete for approximately $4 million in prizes.

Grand Award Winners:

<https://www.societyforscience.org/content/press-room/intel-isef-2016-grand-award-winners>

Special Award Winners:

<https://www.societyforscience.org/content/press-room/intel-isef-2016-special-awards-ceremony>

**CSRASMC** (Control Systems/Robotics & Automation/Systems, Man and Cybernetics) **Donghui Wu**

**ED** (Electron Devices) **Wei Liang**

**No update reported.**

**Photonics** **Shin-Tson Wu**

**No update reported.**

**PES/IAS/PELS** (Power Energy/Industry Applications/Power Electronics) **Simon Echeverry**

**No update reported.**

**Valencia Students Emanuel Montanez**

Revamping the Valencia College IEEE website to give it a fresh look and update the information. Since we changed the meeting for that month to the 4th of October for IEEE DAY, and it is at Valencia College, and activities to help promote more attendance at this meeting will be discussed at the next Excomm meeting.

**Devry Students Robert Buckels**

**UCF Students Akash Jinandra**

**UCF Photonics Yuan Jiamin**

**No update reported.**

**AFFINITY GROUP REPORTS**

**CN (**Consultants Network) **open**

**Junior Past Chair Michael Orlovsky**

**No update reported.**

**Young Professional Affinity Group** **Xin Deng (Crystal)**

**No update reported.**

**Life Member** **David Flinchbaugh**

**No update reported.**

**WIE** (Women in Engineering) **Parveen Wahid**

**No update reported.**

**UCF Student WIE** UCF (Women in Engineering) **Maryory Urdaneta**

**No update reported.**

**COMMITTEE REPORTS**

**Awards** **Michael Orlovsky**

The following is our plan for the scholarships and awards to be awarded as part of the 2016 IEEE Orlando Section Star Search:

08/09 - Present Announcement to Orlando Section EXCOM

08/09 - Solicit Reviewers - Scholarships, Graduate Student, Professional

08/12 - IEEE Email Blast to Orlando Section Membership

09/01 - Publish Formal Announcement is Orlando Section Monthly Newsletter

09/15 - Nominations Close at Midnight

09/17 - Distribute Review Packages to Reviews

09/24 - Reviewer Assessment Due

09/26 - Distribute Summarized Assessments for Final Review

09/28 - Submit Section List to EXCOM Executive Committee

10/07 - Order Award Plaques

10/14 - Pick Up Completed Award Plaques

10/22 - Awards Ceremony

**Bylaws/Communications/Publications** **Jorge Medina**

Website communications update: <http://ewh.ieee.org/r3/orlando/2016/Jun/index.html#EXCOM>

Orlando Section Bylaws - The OP amendments were submitted to Region 3 director and MGA office and have not heard from them yet.

**Excomm Nominating Committee Scott Clary/Joe Jusai/Mike Orlovsky**

The IEEE Orlando Section Nominations Committee is currently seeking qualified candidates to be considered for positions on 2017 Section Executive Committee during the annual election. Nominations are now being accepted for the positions of Section Chair, Section Vice Chair, Section Secretary, and Section Treasurer. The term of service is one year beginning on January 01, 2017 and ending on December 31, 2017. See the IEEE Bylaws and IEEE Orlando Section Operating Procedures for more information regarding candidate requirements and position descriptions. Interested individuals should e-mail the Nominations Committee to schedule an information session and interview. For additional information please e-mail Scott Clary at scott.a.clary@lmco.com.

**OLD/NEW BUSINESS**

**OLD BUSINESS:** Minutes from last month reviewed and approved with necessary changes.

**NEW BUSINESS:**

Donghui Wu made a motion to reschedule the October 11th Excom meeting to October 4th to coincide with *IEEE Day*. Motion 2nd by Scott Clary. Motion carried unanimously by all that were present.

The Orlando Excomm recognized and celebrated the recent elevation of Warren Macchi to Senior Member.

The Excomm would like to sponsor “Field Trips” to local engineering businesses. Ideas to be discussed at the next Excomm meeting.

**ADJOURN: 2015 Hours**

**Attendee Addendum**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | ***First*** | ***Last*** | ***Affiliation*** | ***Email Address*** |
|  | Luis | Melendez | Non-Member | armymelendez@yahoo.com |
|  | Donghui | Wu | IEEE member | donghuiwu@ieee.org |
|  | Genevieve | Sapijaszko | IEEE member | gsapijaszko@devry.edu |
|  | Joseph | Lias | IEEE Member | JLias@ThorntonandLias.com |
|  | Ravi  | Rajaravivarma | IEEE Member | vrajaravivarma@valenciacollege.edu |
|  | Lynn | Guthrie | IEEE Member | lynguthre@ieee.org |
|  | Michael  | Orlovsky | IEEE Member | mcorlovsky@gmail.com |
|  | Sarah | Arnolt | IEEE Member | Sarnolt2222@gmail.com  |
|  | Scott | Clary | IEEE Member | Scott.a.clary@lmco.com  |
|  | David | Flinchbaugh | IEEE Member |  |

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| IEEE | **Orlando Section Monthly**  |

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### Section/Society Chapter/Affinity Group Events

* [Sep. 13 - Executive Committee Meeting](http://ewh.ieee.org/r3/orlando/2016/Sep/index.html#EXCOM)

### Section News

* [IEEE Orlando Section Call For Nominations](http://ewh.ieee.org/r3/orlando/2016/Sep/index.html#Nominations)
* [IEEE Orlando Section 2016 Star Search and Scholarship Awards - Applications due Sep. 15](http://ewh.ieee.org/r3/orlando/2016/Sep/Star%20Search%202016.html)

### Reports/Newsletters

* [IEEE Orlando Section Monthly - September 2016: HTML](http://www.ewh.ieee.org/r3/orlando/2016/Sep/index.html) - [PDF](http://www.ewh.ieee.org/r3/orlando/2016/Sep/IEEE_Orlando_Section_Monthly_Sep_2016.pdf)
* [IEEE Membership Development Report - June 2016](http://ewh.ieee.org/r3/orlando/2016/Aug/MD%20Monthly%20-%20June%202016.pdf)
* [IEEE Region 3 Newsletter](http://www.ewh.ieee.org/reg/3/)

### Other IEEE News/Events

* [Refer a Colleague, Get Great Merchandise](http://ieee.fluidsurveys.com/s/ieee-usa/)
* [IEEE Collabratec](http://ieee-collabratec.ieee.org/)
* [IEEE Member Discounts](http://www.ieee.org/discounts)
* [IEEE Member Benefits Bulletin](http://www.ieee.org/ns/mganet/mbb/0416_Benefits_Bulletin_R1-7.html)
* [SOCIETY SENTINEL](http://newsletters.ieee.org/volunteers/sentinel/)
* [The Institute Online](http://newsmanager.commpartners.com/ieeei/issues/2016-04-26-email.html)
* [IEEE USA Today's Engineer](http://www.todaysengineer.org/)
* [IEEE TA Spotlight](http://newsletters.ieee.org/society/MbrNltr)
* [Latest IEEE-USA E-Books’ Free Offerings to Members](http://shop.ieeeusa.org/usashop/product/views/76382)
* [IEEE MGA SCOOP NEWSLETTER](http://www.ieee.org/societies_communities/geo_activities/mga_news.html)
* [IEEE HISTORY CENTER NEWSLETTER](http://www.ieee.org/about/history_center/newsletter/ieee_history_center_newsletter_93.pdf)

### IEEE Orlando Section Executive Committee Meeting

**Date:** Tuesday, September 13th 2016

**Time:** 6:30 pm - 7:00 pm: Social and Dinner; 7:00 - 8:00 pm: Executive Committee Meeting

**Place:** UCF, Harris Engineering Corporation (HEC) building, Room 101-A near Park in garage C, the first building you see is HEC.

**Parking:** Parking: Visitor Parking fee is $3.00 after 5:30 PM. [click here for Direction to the Campus](http://www.ewh.ieee.org/r3/orlando/2016/Sep/UCF-Campus-Map.pdf)

**Cost:** Meeting attendance is free to all IEEE members and Non-IEEE members.

**RSVP:** Ravi Rajaravivarma, ravi.shrees@gmail.com, tel. 860-967-4845.

**Website:** [www.ieee.org/orlando](http://ewh.ieee.org/r3/orlando)

A non-profit organization, IEEE is the world's largest professional association for the advancement of technology.

### IEEE Orlando Section Call For Nominations

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**Nominating Committee:**

Scott Clary (scott.a.clary@lmco.com)

Joe Jusai (joe@juisai.name)

Mike Orlovsky (mcorlovsky@ieee.org)